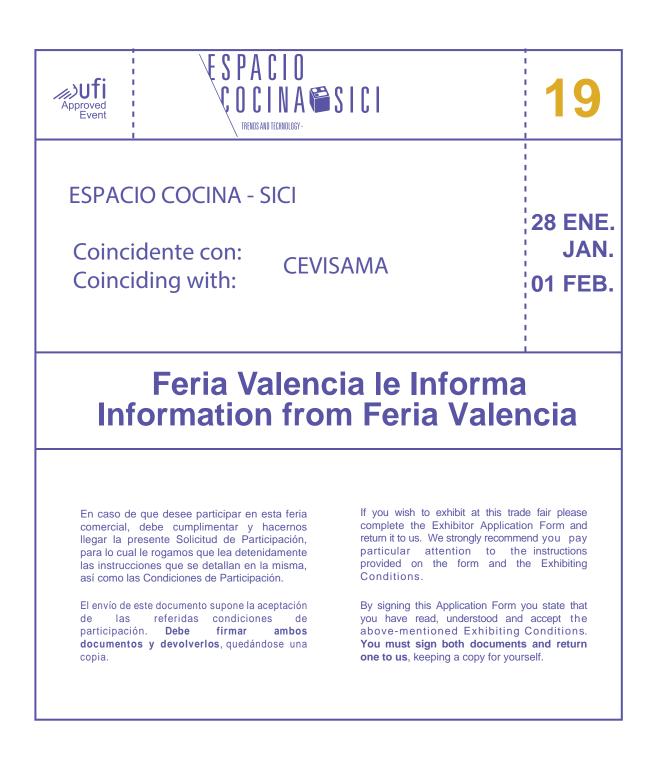
Solicitud de participación **CNFAR** 



FERIA VALENCIA

## INFORMATION REGARDING THE EXHIBITOR APPLICATION FORM

- Please fill in all the details on your company and the stand you request to rent. We would ask that you kindly type or use block capitals.
- 2 Specify the area requested in multiples of 16m2 (or other spaces when indicated).
- 3 Once an authorised person from your company has signed the Application Form, you must return the original to the fair together with payment of the registration fee and the percentage of the rental fees stipulated, to the address given below, keeping a copy for yourself.
- Please observe the deadlines for application. However, if the deadline has expired, you can contact the fair organisers to check whether exhibition space is still available and whether you can still apply.
- 6 Payment can be made by:
  - Cash / credit card at the Feria Valencia Treasury Office.
  - Bank transfer to any of the following bank accounts to Feria Muestrario Internacional de Valencia / "name of fair".

Banco/Bank	IBAN	SWIFT(BIC)
BANKIA	ES97 2038 5889 4160 0062 3341	CAHMESMMXXX
Santander	ES19 0049 1827 8021 1043 8817	BSCHESMM
Sabadell	ES05 0081 1328 9000 0109 0912	BSABESBB
B.B.V.A.	ES84 0182 5941 4102 0150 5396	BBVAESMM

- Banker's cheque to Feria Muestrario Internacional de Valencia / "name of fair".

- 6 Once the Fair has allocated the space to be occupied by your company, you will receive a pro-forma invoice for the sum pending to be paid for the space being rented, which must be made by the date specified. You will also receive the application forms for ordering Exhibitor Services.
- Once all outstanding payments have been made, including those corresponding to booked services, you can collect Assembly Passes at the Technical Department of Feria Valencia, and Exhibitor Passes, valid only for the duration of the event, at the Treasury Office.

8 Removal of merchandise is conditional upon all payments having been made.

- O Please remember that the sale of products on exhibit at stands to private individuals is strictly forbidden at trade fairs.
- $m{0}$  The parties hereto freely and voluntarily agree to be bound by the jurisdiction of the courts and tribunals of the city of Valencia for the settlement of any legal disputes arising over the interpretation or execution of the agreements contained in the present contract.

Please address any queries to:	Web: www.feriavalencia.com/iberflora
ricuse address any queries to.	

FERIA VALENCIA – IBERFLORA	CONTACT:
Avda de las Ferias/ s.n	<b>Begoña Reyes</b>
Apdo. 476	Email: breyes@feriavalencia.com
E-46035 Valencia	Tel.: 34 96 386 12 72
	Fax: 34 96 386 13 35

**OFFICE OPENING HOURS:** 

- Monday to Thursday from 9 to 14 h. and from 15 to 18 h., and Friday from 9 to 14 h.

- During the fair: from 9 to 19 h.

-Technical Dept Tel. +34 / 963 861 366 • Fax +34 / 963 861 451 • E-mail: personalmontajes@feriavalencia.com -Treasury Office Tel. +34 / 963 861 105 • Fax +34 / 963 861 291 • E-mail: tesorería@feriavalencia.com -Customer Service Tel. +34 / 963 861 557 • Fax +34 / 963 861 375 • E-mail: lruiz@feriavalencia.com

#### DATA PROTECTION CLAUSE

In compliance with REGULATION (UE) 2016/679 OF the EUROPEAN PARLIAMENT AND THE COUNCIL dated 27 of April 2016, the parties hereto are accurately and unequivocally informed and FERIA MUESTRARIO INTERNACIONAL DE VALENCIA is herein explicitly authorised to collect and automatically process the data gathered in this contract in a file owned by it. The data collected shall become part of a file named CLIENTS and SUPPLIERS owned by FERIA MUESTRARIO INTERNACIONAL DE VALENCIA with CIF Q4673004J. This file has solely the purpose of undertaking the adequate actions requested to FERIA MUESTRARIO INTERNACIONAL DE VALENCIA. The controller of this file is FERIA MUESTRARIO INTERNACIONAL DE VALENCIA itself, before which the person concerned may exercise his/her right to access, rectification, deletion, portability, limitation and objection to the processing of his/her data, as well as the right to revoke the consent given or to submit complaints before the Control Authority. Such actions are to be exercised by sending an e-mail request to incidenciadatos@feriavalencia.com or by ordinary mail to AVENIDA DE LAS FERIAS S/N (46035) VALENCIA, stating the reference "Data Protection".

FERIA MUESTRARIO INTERNACIONAL DE VALENCIA undertakes to:

• Keep strictly secret and confidential the information provided by the customer or accessed under this contract.

• Safeguard the data and prevent access by third parties not related to this contract, to such data and information owned by the client. Also, avoiding any non-authorized access, alteration, loss, or processing. This obligation shall remain binding indefinitely after the termination of this contract. • Guarantee safety at the relevant level.

This contract acknowledges a specific prohibition of assignment or communication to third par es of those data to which FERIA MUESTRARIO INTERNACIONAL DE VALENCIA has access concerning this contract, except as strictly necessary for the proper performance of the agreement. At the termination of the contract, FERIA MUESTRARIO INTERNACIONAL DE VALENCIA Is obliged to destroy or return the personal data (in any medium or document) owned by the Client, to which is accessed as a result of the execution of this contract.

# Solicitud De Participación

Coincide con:       CEVISAMA       28 enero - 01 february         Coinciding with:       28 January - 01 February         1 - DATOS DE LA FIRMA EXPOSITORA / EXHIBITOR'S DATA:         PARA FACTURACIÓN / For Billing (Si es diferente a la Firma Expositora / O         Razón Social / Fiscal Name:         Domicilio / Address:         Cod. Postal / Post Code:         Ciudad / City:         Nombre Expositor / Exhibitor Name ;         Domicilio / Address:         Ciudad / City:         Persona encargada de la participación en la Feria:         Name of the person in charge of the exhibition participation         E-mail:         Nombre de la empresa a efectos de rotulación de stand / Company name         Persona encargada de la participación en la Feria:         Name of the person in charge of the exhibition participation         E-mail:         Relación de productos a exponer / Products to be exhibited:         2 - TARIFAS Y PROCEDIMIENTOS DE PAGO / RATES AND PAYMENT P         Tarifas / Rates:         Derechos de Inscripción obligatorios / Required Inscription Fee:         Alquiler de Suelo Libre / Floorspace Rental         Descuentos por tamaño / D         Entre 64 y 128 m2         Entre 64 y 128 m2         Más de 320 m2         - 1er pago: Al solicitar el espacio: Derechos	2018 ly when different from Exhibit País / C Provinci Apartado / P.O. Box:	ing Firm) CIF / VAT Nº: ountry: a / State:
ARA FACTURACIÓN / For Billing (Si es diferente a la Firma Expositora / O Razón Social / Fiscal Name:	C C País / C Provinci C Apartado / P.O. Box:	CIF / VAT Nº: ountry: a / State: C.I.F. / VAT Nº:
Razón Social / Fiscal Name:   Domicilio / Address:   Cod. Postal / Post Code:   Cod. Postal / Post Code:   Commonicilio / Address:   Commonicilio / Address:   Citudad / City:   Lambre Expositor / Exhibitor Name :   Domicilio / Address:   Citudad / City:   Provincia / State:   Common encargada de la participación en la Feria:   Name of the person in charge of the exhibition participation   Farili:   Catal Common encargada de la participación en la Feria:   Vame of the person in charge of the exhibition participation   Frail:   Catal Common encargada de la participación en la Feria:   Vame of the person in charge of the exhibition participation   Frail:   Catal Common encargada de la participación en la Feria:   Vame of the person in charge of the exhibition participation   Frail:   Catal Common encargada de la participación en la Feria:   Vame of the person in charge of the exhibition participation   Frail:   Catal Common encargada de la participación en la Feria:   Vame of the stand common encargada   Partifas / Rates:   Descuentos por tamaño / E   Entre 64 y 128 m2   Entre 64 y 128 m2	C C País / C Provinci C Apartado / P.O. Box:	CIF / VAT Nº: ountry: a / State: C.I.F. / VAT Nº:
omicilio / Address:	País / C Provinci C Apartado / P.O. Box:	ountry: a / State: I.F. / VAT Nº:
od. Postal / Post Code:Ciudad / City: ombre Expositor / Exhibitor Name : omicilio / Address:Provincia / State: eléfono / Telephone:mail:ombre de la empresa a efectos de rotulación de stand / Company name ersona encargada de la participación en la Feria:mame of the person in charge of the exhibition participation mail:Tel: elación de productos a exponer / Products to be exhibited: - TARIFAS Y PROCEDIMIENTOS DE PAGO / RATES AND PAYMENT P farifas / Rates: Derechos de Inscripción obligatorios / Required Inscription Fee: Niquiler de Suelo Libre / Floorspace Rental Entre 64 y 128 m2 Entre 64 y 128 m2 Más de 320 m2 - 1er pago: Al solicitar el espacio: Derechos de inscripción / 1st payment: - Al ser adjudicado el stand el 20% del importe del espacio solicitado / +20 - 80% restante: a la recepción de la correspondiente factura pro-forma invoice (d B- SUPERFICIE SOLICITADA / REQUESTED AREA: (Módulos de 4x4 = 16 Espacio solicitado / Floorspace: m <sup>2</sup> mpresa que montará el stand (si se conoce) / Company in charge of the stand co canon de montaje son 5€/m <sup>2</sup> , deberá abonarlo la empresa decoradora / The as _firma de esta solicitud supone el conocimiento y aceptación de las condiciones de particip risgning this application form, exhibitors are understood to have accepted the conditions for	ProvinciC Apartado / P.O. Box:	a / State:
ombre Expositor / Exhibitor Name :         omicilio / Address:         udad / City:	C Apartado / P.O. Box:	
omicilio / Address: Provincia / State: léfono / Telephone: mail: ombre de la empresa a efectos de rotulación de stand / Company name ersona encargada de la participación en la Feria: ame of the person in charge of the exhibition participation mail: Tel: elación de productos a exponer / Products to be exhibited: - TARIFAS Y PROCEDIMIENTOS DE PAGO / RATES AND PAYMENT P arifas / Rates: lerechos de Inscripción obligatorios / Required Inscription Fee: Niquiler de Suelo Libre / Floorspace Rental Descuentos por tamaño / E Entre 64 y 128 m2 Entre 144 y 288 m2 Más de 320 m2 - 1er pago: Al solicitar el espacio: Derechos de inscripción / 1st payment: - Al ser adjudicado el stand el 20% del importe del espacio solicitado / +2/ 80% restante: a la recepción de la correspondiente factura pro-forma (fe Remaining 80%: Upon receipt of the corresponding pro-forma invoice (d S - SUPERFICIE SOLICITADA / REQUESTED AREA: Módulos de 4x4 = 16 Espacio solicitado / Floorspace: m <sup>2</sup> mpresa que montará el stand (si se conoce) / Company in charge of the stand co canon de montaje son 5€/m <sup>2</sup> , deberá abonarlo la empresa decoradora / The as firma de esta solicitud supone el conocimiento y aceptación de las condiciones de particip signing this application form, exhibitors are understood to have accepted the conditions formatica formatica of the stand color canon de montaje son 5€/m <sup>2</sup> , deberá abonarlo la empresa decoradora / The as	Apartado / P.O. Box:	
eléfono / Telephone:         mail:         pombre de la empresa a efectos de rotulación de stand / Company name         persona encargada de la participación en la Feria:         ame of the person in charge of the exhibition participation         mail:	Dais / Co	Cod. Postal / Post Code:
mail:	Fais / CU	untry:
ombre de la empresa a efectos de rotulación de stand / Company name ersona encargada de la participación en la Feria:		
ersona encargada de la participación en la Feria:		
mail:Tel:Tel: Pelación de productos a exponer / Products to be exhibited: - TARIFAS Y PROCEDIMIENTOS DE PAGO / RATES AND PAYMENT P arifas / Rates: Derechos de Inscripción obligatorios / Required Inscription Fee: Alquiler de Suelo Libre / Floorspace Rental Descuentos por tamaño / D Entre 64 y 128 m2 Entre 144 y 288 m2 Más de 320 m2 - 1er pago: Al solicitar el espacio: Derechos de inscripción / 1st payment: - Al ser adjudicado el stand el 20% del importe del espacio solicitado / +20 - 80% restante: a la recepción de la correspondiente factura pro-forma (fe Remaining 80%: Upon receipt of the correspondiente factura pro-forma (fe Remaining 80%: Upon receipt of the correspondiente factura pro-forma invoice (d <b>3 - SUPERFICIE SOLICITADA / REQUESTED AREA:</b> (Módulos de 4x4 = 16 Espacio solicitado / Floorspace:m <sup>2</sup> mpresa que montará el stand (si se conoce) / Company in charge of the stand co canon de montaje son 5€/m <sup>2</sup> , deberá abonarlo la empresa decoradora / The as firma de esta solicitud supone el conocimiento y aceptación de las condiciones de particip signing this application form, exhibitors are understood to have accepted the conditions fo		
elación de productos a exponer / Products to be exhibited: - TARIFAS Y PROCEDIMIENTOS DE PAGO / RATES AND PAYMENT P Farifas / Rates: Derechos de Inscripción obligatorios / Required Inscription Fee:		
- TARIFAS Y PROCEDIMIENTOS DE PAGO / RATES AND PAYMENT P Farifas / Rates: Derechos de Inscripción obligatorios / Required Inscription Fee:		
<ul> <li>1er pago: Al solicitar el espacio: Derechos de inscripción / 1st payment:</li> <li>Al ser adjudicado el stand el 20% del importe del espacio solicitado / +20</li> <li>80% restante: a la recepción de la correspondiente factura pro-forma (fe Remaining 80%: Upon receipt of the corresponding pro-forma invoice (d</li> <li>SUPERFICIE SOLICITADA / REQUESTED AREA: (Módulos de 4x4 = 16)</li> <li>Espacio solicitado / Floorspace: m<sup>2</sup></li> <li>mpresa que montará el stand (si se conoce) / Company in charge of the stand condicano de montaje son 5€/m<sup>2</sup>, deberá abonarlo la empresa decoradora / The as</li> </ul>	iscount size 10% 15%	154,25 €/m² + 10% IV/
Espacio solicitado / Floorspace: m <sup>2</sup> mpresa que montará el stand (si se conoce) / Company in charge of the stand co I canon de montaje son 5€/m <sup>2</sup> , deberá abonarlo la empresa decoradora / The as a firma de esta solicitud supone el conocimiento y aceptación de las condiciones de particip y signing this application form, exhibitors are understood to have accepted the conditions fo	20%	
mpresa que montará el stand (si se conoce) / Company in charge of the stand co canon de montaje son 5€/m <sup>2</sup> , deberá abonarlo la empresa decoradora / The as firma de esta solicitud supone el conocimiento y aceptación de las condiciones de particip signing this application form, exhibitors are understood to have accepted the conditions fo	20% Ipon reservation: InscriptionF % deposit on floorspace renta ha límite: 14 de enero de 201	al fee when stand assigned.
canon de montaje son 5€/m <sup>2</sup> , deberá abonarlo la empresa decoradora / The as firma de esta solicitud supone el conocimiento y aceptación de las condiciones de particip signing this application form, exhibitors are understood to have accepted the conditions fo	20% Ipon reservation: InscriptionF % deposit on floorspace renta ha límite: 14 de enero de 201	al fee when stand assigned.
firma de esta solicitud supone el conocimiento y aceptación de las condiciones de particip signing this application form, exhibitors are understood to have accepted the conditions f	20% Ipon reservation: InscriptionF % deposit on floorspace renta ha límite: 14 de enero de 201 adline: 14th January 2019)	al fee when stand assigned.
	20% Ipon reservation: InscriptionF % deposit on floorspace renta ha límite: 14 de enero de 201 adline: 14th January 2019) m²/ 4X4 = 16 m² modules) struction (if known):	al fee when stand assigned. 19) /
	20% Ipon reservation: InscriptionF % deposit on floorspace renta ha límite: 14 de enero de 201 adline: 14th January 2019) m <sup>2</sup> / 4X4 = 16 m <sup>2</sup> modules) struction (if known): embly fee is € 5 / m2, must be p	al fee when stand assigned. 19) /
	20% Ipon reservation: InscriptionF % deposit on floorspace renta ha límite: 14 de enero de 201 adline: 14th January 2019) m <sup>2</sup> /4X4 = 16 m <sup>2</sup> modules) struction (if known): embly fee is € 5 / m2, must be p ción de la Feria / r participation of the exhibition	al fee when stand assigned. 19) /
s cumplimentar por Feria Valencia / To be fulfilled by Feria Valencia	20% Ipon reservation: InscriptionF % deposit on floorspace renta ha límite: 14 de enero de 201 adline: 14th January 2019) $n^2/4X4 = 16 m^2 modules)$ struction (if known): embly fee is $\in$ 5 / m2, must be p ción de la Feria / participation of the exhibition Firma y Sello de la l	al fee when stand assigned. 19) / baid by the decorating company
Stand n.º         Nivel         Pabellón         m² asignados	20% Ipon reservation: InscriptionF % deposit on floorspace renta ha límite: 14 de enero de 201 adline: 14th January 2019) $n^2/4X4 = 16 m^2 modules)$ struction (if known): embly fee is $\in$ 5 / m2, must be p ción de la Feria / participation of the exhibition Firma y Sello de la l	al fee when stand assigned. 19) / baid by the decorating company Empresa / Signature and company stamp

Nº Cliente: Nº Expositor: Observaciones:

# 1.- CONDICIONES PARTICULARES DE PARTICIPACIÓN EN EL CERTAMEN PARTICULAR CONDITIONS OF PARTICIPATION FOR THE EXHIBITION

## 1.1.- FICHA TÉCNICA DEL CERTAMEN / TECHNICAL DATA OF THE EXHIBITION

Fechas de celebración / Dates of the exhibition	_ 28/01 - 01/02 2019
Horario / Opening hours	_ 09:00 h - 19:00 h
Expositores y personal del stand / Exhibitors and stand staff	_ 08:00 h - 19:00 h.
• Fin plazo de inscripción / Deadline for admission of forms and payment	_ 14/01/2019
Superficie mínima / Minimum space to be contracted	16 m <sup>2</sup>



- Comienzo del montaje a partir del enero de 2019.
- Horarios de montaje y desmontaje: 8-20 h. días laborables
- Opening hours for setting-up and dismantling: 8 am 8 pm Monday to Friday

- Las Instalaciones deben estar terminadas 33 horas antes del comienzo del certamen. El día previo a la inauguración se trabajará sólo en la limpieza de los stands, no se podrán realizar trabajos de carpintería o similares y únicamente podrá emplearse para ultimar detalles y para que las empresas de limpieza realicen su trabajo a fondo. Ese día también está prohibida la entrada de vehículos al recinto.

- The installations must be finished 33 hours before the opening of the exhibition. The day before the opening only the cleaning services will be allowed. Woodwork, carpentry and similar will be banned and the pavillions will be available for the exhibitors to ultimate the last details and for the cleaning companies to thoroughly clean. No vehicles will be permitted in the venue either.

### 1.2.- OTRAS CONDICIONES ESPECÍFICAS DEL CERTAMEN / OTHER SPECIFIC CONDITIONS OF THE TRADE FAIR

1. Los Derechos de Inscripción incluyen:

- Inserción de los datos de la empresa o entidad en el Catálogo Oficial.
- Inserción en los planos de situación.
- Una plaza de parking.

## 2. El alquiler de espacio (Suelo Libre) incluye:

- Disposición del espacio contratado.
- Incluye seguro obligatorio de incendios y daños por aguas.

#### 1. The inscription fee includes:

- Insertion of the company data in the Official Catalogue.
- Insertion in the situation map.
- One parking space.
- 2. The fees for floorspaces rental include:
  - Availability of the contracted floorspace.
     Compulsory fire and flood damage insurance

Nombre y DNI o Pasaporte de la persona que firma: Name and IN or Passport No. of the person who signs this Form:

Original para el certamen / Original for the exhibition administration Copia pa a el expositor / Copy for the exhibitor Firma y Sello de la Empresa / Signature and company stamp Fecha / Date:

#### I. Organisation

II. Conditions of acceptance and participation Build-up and Breakdown of Stands IV.- Insurance

V.- Safety Regulations VI.-Data Protection

VII.- Enforceability of Conditions & Regulations and Jurisdiction

#### I.- ORGANISATION OF THE FAIR

#### 1.- Organisation

The fair or show this Application Form relates to is organised by Feria Valencia with the collaboration and advice of its Organising and Advisory Committees in compliance with the provisions established in this regard in the venue's Statutes

#### **II.- CONDITIONS OF ACCEPTANCE & PARTICIPATION**

#### 2.- Participation

Participation in the fair is open to manufacturers, wholesalers importers and service companies, whatever their country of origin, displaying their products or those from other businesses they legally represent. Exhibitors are not allowed to exhibit goods other than those

detailed in the documentation accompanying their Exhibitor Application Form

Stands shall be manned by competent staff at all times when the fair is open to visitors so as to be able to provide visitors with any details or information they may request. Retail selling of goods exhibited on the stands is strictly forbidden (this applies to all fairs classified as trade-only

events). The Management of the Fair and the Organising Committee reserve the right to consider each application individually.

#### 3.- Minimum Space

The pavilions allocated to the exhibition of products are divided into modular stands, as indicated in the terms and conditions for each fair (usually 16 m2 modules), and exhibitors may request stand space in multiples of this minimum area.

#### -Conditions of Acceptance

FERIA VALENCIA alone will decide whether or not to accept an exhibitor's application, providing they fulfil the required prerequisites

Notwithstanding other criteria, these are some specific examples of reasons for rejecting applications: -The products to be exhibited do not fit in with the theme of the Fair.

The applicant does not commit to complying with the fair's rules regarding build-up, safety, advertising and/or other rules governing the institution as a whole or the specific Fair for which the application has been made.

-If the overall space requested exceeds that available for the trade show.

In these cases the Organising Committee shall consider the overall interests and goals of the trade fair as a whole, overriding other considerations such as seniority rights, chronological order of presentation of Application Forms or other criteria which may be detrimental for the general interest and goals pursued by the fair.

#### 5. - Industrial Property

Exhibitors commit themselves not to display on their stand any product or service imitating those of third parties, nor those which could damage exclusive patent rights, whether registered or not, or engage in any other practice which may be construed as unfair, during the celebration of the event

The exhibition on stands of catalogues, information brochures or any other type of advertising material contravening the legislation in force or damaging the rights

of third parties, is absolutely prohibited.

Feria Valencia reserves the right carry out inspections anywhere within the exhibition centre for the purpose of verifying whether any breech of the above-mentioned practices has been committed.

To this end, exhibitors must grant access to their stands to authorised personnel, and must collaborate with the Evaluating Committee appointed by the Fair. More particularly, exhibitors must accept to submit their own stand and the products or services on offer on it, for examination by the above-mentioned Committee. Exhibitors must also allow access onto their stand to duly accredited personnel appointed by Feria Valencia for the purpose of carrying out photographic or visual reports.

Failure to comply with the rules established by the fair to combat plagiarism, or the breech of patent rights or any other unfair practice, may be cause for exclusion from subsequent trade fairs.

#### 5.1.- Arbitration Clause in respect of disputes arising between exhibitors over industrial property rights:

The exhibitor undertakes to accept that all litigation disagreements, claims or complaints in regard of industrial property rights relating to their participation in the Exhibition that is the subject of the present contract will be referred to and resolved by arbitration administered by the Valencia Chamber of Commerce's Court of Arbitration and Mediation which, in accordance with its Regulations and Statutes, is entrusted to administer arbitration and appoint arbitrators.

#### 6.- Services

Services provided by Feria Valencia must be ordered using Services provided by Ferria valencia must be ordered using the Exhibitor Services Application Form, which will be sent to each participating company. This contains separate forms for ordering power supply, water, plinths, carpeting, hostesses, telephone, pre-arranged parking service, insurance, stand contractors' passes and exhibitors' cards.

Services are not included in the fee for renting stand space, unless specifically stated in the Terms and Conditions Governing Exhibiting at the Fair. Feria Valencia will on request provide information on authorised fees for services including rental of furniture, plants, and other. General basic cleaning of stands is included in the space rental rate. Feria Valencia offers a postal service, commercial and tourist information, interpreters, banking, press office, photographers, bars and cafeterias, florist's, first-aid, and

#### 7.- Application for space and Allocation of Stands

Once the Application to Exhibit has been received, the fair Once the Application to Exhibit has been received, the fair organisers will then make a decision whether to accept it or not and, if the decision is in the applicant's favour, the organisers will proceed to the allocation of stand space, always taking into consideration the total number of applications submitted within the deadline as established in the information emergine the twent end ended automatic acceptance nor that the number of square metres requested will be allocated. In accordance with the guidelines stipulated by Civil Law and supplementary legislation, the contract will be considered final when the party applying party receives written confirmation from Feria Valencia, by whatever medium, accepting its participation. Requests made with specific reservations or conditions will not be accepted. Space will be allocated in accordance with the information rovided by the exhibitors concerning the sector in which ney want to exhibit (where the fair is categorised by sectors). The fair organisers will also try, whenever possible, to allocate to exhibitors the stands with the features, dimensions and locations indicated on the exhibitor's Application form, unless Feria Valencia should determine that this is technically

and organisationally impossible. Accepted applications will be given a sequential order number. Once allocation has been definitively decided, the location of the stand will be communicated to the applicants. All payments may be made as indicated in the information

All payments may be made as indicated in the information regarding Applications to Exhibit. When payment is made by bank transfer, proof of payment must be sent. Feria Valencia reserves the right to terminate the contract in cases when exhibitors infringe any of the conditions, or rules governing build-up and breakdown or any other specific It is strictly forbidden to give away or sublet, either totally or partially, the allocated space, without the explicit authorisation paying the corresponding fees.

#### Exhibitors Cards

To take part at the fair all exhibitors must obtain an "Exhibitor Card", the document accrediting their status for the duration of the event. Exhibitor cards will be issued to the company and, where possible will state the name of the individual holders. Before cards can be collected from the Treasury Office at Feria Valencia all outstanding payments for the stand and services must have been made in full and/or corresponding proof of payment received. In general 4 cards will be issued for the first 16 m2 module, plus 2 extra ones for each editional module on the computer of 64 output of the cards. for each additional module up to a maximum of 40 cards. Exhibitors must indicate the names and positions of the company's staff who will be in charge of the stand.

#### 9.- Advertising

Advertising of any kind within the Fair will be exclusively for goods being displayed by the exhibitor or that are featured in the exhibitor's catalogue. Such advertising, be it by means of the distribution of brochures or catalogues featuring these goods or through any other medium, is only allowed within providing that it complies with standard advertising practice and avoids any claim or device that could be construed as unfair competition.

Any advertising activity carried out on the fair premises, Any advertising activity carried out of the rain premises, outside the space of the stands, will require prior written authorisation from the management of the fair. No goods on display can be photographed without the express authorisation of the exhibitor concerned. However, Feria Valencia reserves the right to take photographs, make drawings and film certain aspects of the promises or of the products exhibited, with the express purpose of using them in its publications and official promotion. Feria Valencia reserves the right to deny authorisation for the projection of films and slides on stands where they cause a disturbance to other exhibitors or to visitors to the fair, or for any entertainment activity of any kind, nature or

for any entertainment activity of any kind, nature or characteristics, including within the confines of the stand and for the purpose of promoting the products, if the prior express written authorization of Feria Valencia and the Organising Committee has not been obtained

#### 10.- Catalogue

ach exhibitor is entitled to one copy of the official catalogue Exhibitors and their products and/or brands will appear free-of-charge in the index and listings of the online catalogue. Exhibitors will therefore be required to provide the relevant details, which will be specified for each exhibition, either on the Exhibitor Application Form, the Application for Services orm or on a dedicated form.

eria Valencia reserves the right, whilst accepting no responsibility for any omissions or errors that might occur. to disseminate the information provided on the Exhibitor Application Form about the exhibitors and the products and services exhibited, using the media and techniques it deems best suited to that purpose.

#### 11.- Customs & Excise

The exhibition of products originating in countries outside the European Union is authorised as follows:

11.1.- Temporary imports, consigning the goods to a consignee, preferably from Valencia.

11.2.- ATA Carnet coverage for those goods coming from countries enforcing this system.

In both cases, the Fair must be informed of the chosen system prior to the goods being despatched. The temporary nature of these imports requires that the import be for consumption purposes or for the product(s) to be re-exported outside the territory covered by the EU customs system within a period of three months after the closure of the fair. Under no circumstances may products brought in under either of these regimes be removed from the Fair premises without the necessary Customs clearance. The exhibitors or their representatives will be held responsible for the payment of any levies or fines that might derive from the avoidance of Customs controls.

Where the product is being imported for consumption purposes, the exhibitor or their representative(s) will be responsible for the payment of all tariffs and duties, levies or possible sanctions

In the instance of fairs that have been granted full international status or internationality for customs purposes, exhibitors from non-EU countries will be entitled to display their goods without payment of customs duties and must return them afterwards to their country of origin. Some goods will require phytosanitary certificates (plants and flowers), veterinary certificates (animal products)

or health certificates (other products for human consumption).

Customs formalities upon the arrival of the goods should be administered by a Spanish Customs Officer or representative of Spanish Customs or by an authorised forwarding agent. Any supplementary information required

should be requested from the fair management, which will under no circumstances however be responsible for the official procedures the exhibitor is required to observe

#### 12.- Payments

The invoices corresponding to registration fees, exhibition space and turnkey stands must have been paid 30 (thirty) days prior the beginning of the fair, and before proceeding to prepare stands.

The invoices for registration fees and exhibition space and tumkey stands booked must have been paid 30 (thirty) days prior the beginning of the fair and before proceeding to prepare stands. No exceptions will be made. Invoices for services are also required to have been paid 30 (thirty) days before the event and before proceeding to prepare stands, except in the case of the telephone service, which will be paid later, once the service has concluded. No removal of goods clearance will be issued unless all

services have been paid in full. In cases where payments have not been made within the stipulated deadlines, exhibitors will lose all rights to the space reserved and the space will then be available to the air, which will be entitled to offer it to other companies Dccupation of the exhibition space will not be allowed until total payment for it and for the services contracted has been made in full.

#### 13.- Abandonment

Should the applicant relinquish the stand space requested more than 2 months before the opening of the fair, it will forfeit the registration fee

Should the applicant relinquish less than 2 months before the opening of the fair, no fees paid will be returned. Should the applicant relinquish less than 20 days before the opening of the fair, the total fees due for the stand space must be paid in full.

Any request to annul the contract must be made in writing

#### III.- STAND BUILD-UP, BREAKDOWN AND REMOVAL 17.- Complaints

#### 14.- General Provisions

Build-up and Breakdown work must comply with the general rules contained in the Exhibitor Services Application Forms and that are also available at the Build-up and Services Office (Technical Department) and on the Feria Valencia website. The Management of the fair or its Organising Committee will inspect the stands and their fixtures and fittings and will check that they comply with these rules. Any recommendation made by the committee must be acted upon immediately by exhibitors or their representatives (decorator, builder, etc.). Otherwise, the management of the fair will be entitled to make the required alterations or order them to be made at the exhibitor's expense.

Where an exhibitor contracts a third party to undertake the build-up of their stand this must be notified via the relevant Exhibitor Services Application Form prior to any work commencing.

Note that the second se

construction works in accordance with any changes or alterations indicated by Feria Valencia.

Feria Valencia Technical Management is entitled to demand a cash payment for the sum it deems necessary to cover any damage caused to its facilities. In the event that, at the initiative of the fair management or

In the event that, at the initiative or the fair management or the exhibitors themselves it is decided to create a special decor or design for a certain pavilion or area of the fair, all exhibitors located in that area will be required to pay the surcharge for the special decoration, the sum being proportionate to the amount of space occupied by the exhibitor. All members of staff involved in stand build-up and breakdown work must be insured against accidents at work. The necessary certificates must be shown by exhibitors or decorators if requested to do so by Feria Valencia. Firms exhibiting will collect passes from the Build-Up and Services Office (Technical Department) granting access to the fair premises for workers and employees working on the buildup and breakdown of their stands. These are valid until the day prior the official opening of the event, and expire as from that date, but may be used from 6:00 to 9:00 to proceed to carry out cleaning and maintenance of the stand if requested. These passes will be valid again after the closure of the fair for the purposes of dismantling the stand and removing goods. Each exhibitor will be responsible and accountable to Feria Valencia for any loss of or damage to these passes, which will be withdrawn if they are used for purposes other than those for which they have been authorised. Exhibitors' space, taking the utmost care not to encroach upon adjacent stands or aisles with items, goods or preparatory work. Those areas must be kept clear at all times. A copy of the inventory included with the Exhibitor Services Application Form, stamped by the fair organisers, must accompany the goods when they are delivered to the venue

Haulage contractors used by exhibitors must abide strictly by the regulations established by Feria Valencia concerning the movement and handling of goods within its premises.

#### 15.- Timetable

All structural work and fitting out must be carried out within the timetable established by Feria Valencia: from 08:00 to 20:00 on working days. In all cases, all fitting out must be completed and goods placed on their respective stands before 24:00 on the day before the opening of the event. Should the stand not be occupied at that time, the fair will be entitled to use that space for the purposes it deems appropriate. In such cases, exhibitors will have to pay compensation to Feria Valencia for any damages caused and/or expenses incurred.

#### 16.- Removal of Goods

No part of the stand or goods can leave the fair before its closure without the appropriate written authorisation. Substitution or replacement of damaged goods or samples must be authorised by the fair organisers upon written request submitted by the exhibitor, who will have to follow the instructions and timings indicated by the fair. Upon the closure of the fair, exhibitors will have to strictly adhere to the instructions delivered to them to ensure orderly withdrawal of goods and samples.

Should an exhibitor fail to abide by the regulations by not withdrawing goods on display or products and accessories installed on their stand within the deadline set by the fair, the fair organisers will be entitled to remove them into storage and return them later to the exhibitor, who will have to meet the costs involved. Feria Valencia will not bear responsibility for any possible loss, damage or destruction by fire that may occur.

Any anomalies detected and any complaints lodged in relation to them, must be made in writing to the management of the fair, accompanied by proof of the complainant's accreditation as exhibitor.

#### **IV.- INSURANCE**

#### **18.- General Provisions**

Copies of the terms and conditions of the different insurance policies are available for Exhibitors to read in the Economic and Financial Department at Feria Valencia.

#### 19.- Fire and Water Damage

All the goods on display, as well as other equipment, products and decoration used for exhibition and promotion, must be insured against fire and water damage. This insurance is compulsory and must be contracted by each exhibitor through the general policy taken out by Feria Valencia for those purposes. This insurance is not included in the price for the stand space rental, unless specifically stated in the Specific Conditions of Exhibiting. The insurance premium provides cover of €2850 per 16 m2, with €2400 corresponding to the contents, and €450 to the structure of the stand.

Exhibitors must fill in the merchandise inventory in the Exhibitor Services Application Forms, indicating the value of all the items on the stand, in order to fully insure them against these risks.

#### 20.- Theft (not Pilferage)

Feria Valencia also offers an insurance policy for exhibitors wishing to take it that covers the risk of theft. To avail themselves of this cover exhibitors should complete the above-mentioned Exhibitor Services Application Form. To be able to make a claim under the terms of the insurance policy in case of theft within the exhibition venue, the exhibitor must produce a Police report for the incident. Feria Valencia and the insurance company will not be

and the insurance company will not be responsible to exhibitors for any pilferage, loss or damage that may occur on exhibitors' stands or to the goods exhibited. Supervision of stands and of goods on display during public opening hours and during build-up and breakdown will be the exhibitor's sole responsibility.

#### 21.- Civil Liability

A policy is also available to cover possible accidents derived from goods exhibited and for which the company exhibiting may be deemed liable. Exhibitors that so wish may take out this policy by filling in the corresponding section in the Exhibitors Services Application Form.

Exhibitors Services Application Form. Feria Valencia will not be held responsible for any risk run by exhibitors' staff or their stand or fixtures and fittings or exhibited goods deriving from the participation in events or activities at Feria Valencia.

Proportional Rule: To avoid the proportional rule being applied in the case of accidents, it will be necessary for exhibitors to indicate the total value of all goods exhibited including the fixtures and fittings and decoration of their stands for the purposes of the compulsory insurance against fire and water damage and of the optional insurances against theft and civil liability.

#### **V.- SAFETY REGULATIONS**

#### 22.- Safety and Security

The exhibition of products that may pose a risk for visitors, other exhibitors, suppliers and the staff of Feria Valencia or its premises, is strictly forbidden. Machinery will only be permitted to be exhibited in operating mode if this does not represent a risk to individuals or to the venue and all liabilities will be the sole responsibility of the exhibitor. The machinery must therefore be equipped with the necessary protective devices to comply with the safety measures established by the current rules and regulations.

Exhibitors with machinery or equipment operating will be required to take out a civil liability policy to cover any possible damage that the machinery or equipment could cause. Feria Valencia reserves the right to inspect exhibitors' stands, fixtures and fittings at any time, through its own services, and shall furthermore have the right to make any recommendations it deems necessary and that must be acted upon immediately and with no recourse to appeal. Feria Valencia will be entitled to demand that exhibitors remove staff from their stand should their behaviour render them liable to this measure being applied.

#### 23.- Security

During the period of the fair, the general security patrolling of the exhibition pavilions and other premises will be the responsibility of the venue. This security has been designed to act as a deterrent given that it is impossible to watch over all the goods exhibited on all the stands and Feria Valencia will therefore not be held responsible for any pilferage or theft of or damage that may occur to goods that are in the custody of the exhibitors themselves during the periods of both build-up and breakdown and during public opening hours.

General security patrolling carried out by Feria Valencia does not alter the principle of liability for damage to individuals or things.

#### 24.- Risk Prevention

Pursuant to article 24 of clause 18.1 of the 31/1995 Law of Prevention of Risks in the Workplace dated 8 November, the company Exhibiting commits itself and is obliged by law to inform Feria Valencia of any risks to workers deriving from the setting up of its stand and these should be specified in the Decoration Project that is required to be submitted to the Fair's Technical Department for approval. Exhibitors commit themselves to comply with Feria Valencia's General Rules for Prevention of Risks in the Workplace as well as with the Procedures in Emergencies included in Appendix 2 of the Exhibitor Services Application Form and will assume full responsibility deriving from any possible failure to comply with the established rules should any of the Exhibitors' own staff or subcontracted staff or third parties be affected by the activity of the Exhibitor who will contractually bear sole responsibility for the matters indicated above.

The Exhibitor has been informed by Feria Valencia of the risks that exist within the Fair premises and of the relevant Safety and Risk Prevention Measures that are in place. The Company Exhibiting commits itself to pass on this information together with Feria Valencia's General Rules for Prevention of Risks in the Workplace and its Emergency Procedures, to its staff and to all personnel contracted or subcontracted by the company and will demand that they comply with said Rules and Procedures while on the premises of Feria Valencia.

In the event of any failure to comply with the above rules Feria Valencia reserves the right to halt work being carried out by the Company Exhibiting or by any person(s) contracted or subcontracted by it or through third parties. The company shall be notified of the reasons for halting the works in order for it to proceed to correct any irregularity detected immediate.

#### 25.- Force Majeure

In instances of force majeure, Feria Valencia and the Organising Committee reserve the right to delay, shorten, extend or cancel the Fair, as well as to cordon off specific areas or pavilions either totally or partially, temporarily or for the entire duration of the Show and to relocate the exhibitors affected.

In proven cases of force majeure exhibitors will not have the right to terminate their contract with the Fair or claim compensation for damages.

#### VI.- DATA PROTECTION

#### 26.- Personal Data Protection

As per the provisions of the Law on the Protection of Data of a Personal Nature L.O. 15/1999 and additional provisions exhibitors are expressly informed that the personal details they provide on this form will be incorporated into a computerised database belonging to Feria Valencia. You are also informed that your details may be communicated in strict confidentiality to companies that collaborate with Feria Valencia for exclusively operational and procedural purposes derived from the contractual relationship, including the background to and the content and history of the relationship.

By returning this form you are giving your consent to your details being passed on to third parties as well as to receiving marketing communications by electronic means. The trade fair institution informs you that you will at all times have the right to access, modify and remove these details by writing to the following postal address: FERIA VALENCIA:- Av. de las Ferias, s/n. - 46035 Valencia (P.O. Box. 476-46080 Valencia) for the attention of The Information Systems Department.

## VII.- ENFORCEABILITY OF THE CONDITIONS AND JURISDICTION

#### 27.- Enforceability of Conditions

By taking part in the fair and having an allocated space exhibitors are understood to be aware of and expressly accept all the general and specific Terms and Conditions for Exhibiting and to commit themselves to abide by them at all times.

#### 28.- Jurisdiction

The parties involved agree freely and mutually to submit to the jurisdiction of the courts and tribunals of the city of Valencia in any instance of litigation arising from the interpretation or implementation of the terms of this contract.

ID Card or Passport No of the signatory